

## SAINT HUGH'S PARISH PASTORAL COUNCIL

### Meeting of 6<sup>th</sup> December 2012

Present: Canon Ka Fai Lee, Tony Gregory (Chairman), John Burns, John Heaps, Anne-Marie Heaps, Tony Heron, Geoff Dennis, Ian Chater, Mary Chater, Joe Rudski, Ken Reeves and Terry McMenamin (secretary).

Apologies: Lisa Radford & Steve Hemsall

1. Minutes of previous meeting and of AGM: the minutes of 11<sup>th</sup> October and of the AGM on 18<sup>th</sup> October were approved & signed.
2. Matters Arising: Terry McMenamin to produce an updated address list with e-mail addresses so that all can have copies of minutes in advance of the meeting.  
Tony Gregory welcomed Joe Rudski to the Parish Pastoral Council.
3. Election of Officers: - Elected by acclamation: Chairman: Tony Gregory; Vice-Chairman: John Burns and Secretary: Terry McMenamin.
4. Pastoral & Liturgy
  - a) Year of Faith: Geoff reported that the Deanery meets to discuss this in March. St. Albans has arranged three talks by a Deacon. St. Josephs is holding a 40 hours. Geoff could arrange talks by a professional theologian, and visits to Mt. St. Bernard's Abbey or the seminary at Oscott College could be considered.
  - b) Christmas Liturgy: Carols at 7 pm & Mass at 7.30 pm Christmas Eve. The children will place the Manger on the altar. Daytime Mass at 9.30 am. The crib will be set up in the porch after Mass on Sunday 23<sup>rd</sup>.
  - c) Children's Liturgy: This is now attracting up to 20 children The Christmas Party was very successful, probably partly due to the earlier date, and the focus on craft work.
  - d) Website & newsletter: Some would prefer more colour, but this is a matter for development, not an immediate priority. Kate Casartelli is registered as an administrator. Appropriate items, including meeting minutes, can be posted via Fr. Ka Fai. Feedback on the newsletter indicates a desire for improved presentation. It was suggested that interested parties work with St. Albans to develop proposals.
  - e) Living Stones: The summary report will be presented to the Parish on Sunday. The next milestone is the Bishop's meeting with clergy at the Cathedral on 18th February.
5. Buildings: Terry presented a quote for a new side door. Joe is to try for a better quote.  
Terry asked that all members read the fire notices in the Church and Hall so that we can have a new list of fire wardens familiar with the requirements. There was some discussion on the Assembly point. At present the instructions require assembly in the car park.  
*Post meeting note: As traffic circulates clockwise, the safest location is at the Borrowash side of the entrance, away from any departing cars. This will be briefed at the Vigil Mass, and will be discussed at the next meeting.*  
Work is planned soon for the Work Sacristy (Ian and Mary Chater), the Church loft insulation and the annual buildings survey (both Terry McMenamin & volunteers).
6. Finance: We have a balance of £22.4k. The deficit for the YTD is about £800; this should diminish by year end. Offertory is down about £500, Hall hire is £1,400 up.
7. Hall Bookings: Bookings are coming in via the website. The WI will be using it from January. All please check the availability prior to booking meetings or events.
8. Social: Domini is our hostess for our Christmas Dinner tomorrow (7th December).
9. Any Other Business: We will show the day's Eucharistic Prayer number below the hymn numbers. Fr. Ka Fai advised that his duties at Beeston end on 31st December.
10. Next Meeting: 31<sup>st</sup> January 2013 at 7pm.