

SAINT HUGH'S PARISH PASTORAL COUNCIL

Meeting of 7th March 2013

Attending: Fr. Ka Fai Lee (President) John Heaps (acting chairman), Geoff Dennis, Tony Heron, Ian Chater, Mary Chater, Joe Rudski, Steve Hemsall, Ken Reeves & Terry McMenamin (secretary).

Apologies: Tony Gregory (Chairman), John Burns (Vice chairman), Anne-Marie Heaps.

1. Minutes of previous meeting: the minutes of 31st January were approved & signed.
2. Matters Arising: None.
3. Pastoral & Liturgy
 - a) Year of Faith: Holy hour & Benediction had been well attended, approximately 30 people. The Station Mass at St. Hugh's had been attended by 38 only.
 - b) Living Stones: the Diocesan proposals are to be discussed at the Parish open meeting on 11th March. The Diocesan website has details and analysis of the data behind the proposals; Fr. Ka Fai & Fr. Martin Sylvester (Long Eaton) have produced a discussion document in preparation for the meeting.
 - c) Retired Clergy: A Parish Meeting will be held on 13th May to develop the proposals. It was suggested that the printing of the Our Father card was unfortunate coming so soon after the announcement that the Diocese can't afford to support retired priests properly.
 - d) Children's Liturgy: 8 of the children take their First Communion this year. There was discussion on their transition to full Mass attendance once they understand the Eucharist.
 - e) Easter Liturgy: There is a readers' meeting at 7pm on 12th March. Terry offered apologies, being unable to attend; he will be available for any readings as required. More volunteers will be needed for washing of the feet. Tony Gregory will attend to the fire. There will be refreshments after the vigil.
 - f) Fr. Ka Fai is away from 2nd April to 3rd May. Our Lady of Lourdes, Mickleover and St George's, Normanton will supply. Tony Gregory will coordinate as required. John Heaps will look after the buildings; Peter Rochford the newsletter; Ian & Mary the grounds.
4. Buildings:
 - a) Maintenance update: The stage ceiling has been renewed, with LED with low power consumption, minimal heating and a 10-year guarantee. Thanks to Mick Heaps for donating a day of his labour and to Jane for helping clear up after John & Terry. Painting with emulsion is needed to finish the job. Most PAT testing has been done, main circuits to be tested – Terry to arrange with Kevin.
 - b) Projects: John Heaps and Terry will strip out the old radiators and pipe work during Easter week. That leaves time for making good, painting and fitting new skirting before the plumber arrives on 23rd April. The fitting out of the sacristy work room will be in August; Joe has a revised quotation for the door. We have an electric heater and a plinth heater, we will decide later.
 - c) Risks, responsibilities and liabilities: Terry tabled a document agreed between him and John Burns. This will be discussed at the next meeting; in the meantime Terry is to change the heading to 'Discussion Document..' and Fr. Ka Fai will e-mail it to Willson House.
5. Finance: Our balance is maintained. This is despite paying ~£5k for heating out of revenue rather than withdrawing capital. Any bills to be progressed before the year end please.
6. Hall Bookings: Continue healthy. More rubbish capacity is needed. Terry will enquire if an extra bin can be obtained at reasonable cost.
7. Next Meeting: 11th April 2013 at 7pm.