

SAINT HUGH'S BORROWASH PARISH AGM

7 pm Thursday 13th November 2014

Parish Meeting Room

AGENDA

1. Welcome & Opening Prayer
 2. Discussion on Written Report
 3. What should we as a Parish Community plan for the coming year?
 4. Elections to Parish Pastoral Council
 5. Closing prayer
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INTRODUCTION

This last year we have had some clarity about our future, allowing us to devote more time and energy to the development of our parish, including the fostering of closer links with St. Albans. This is beginning to pay off, with joint catechesis with St. Albans and the Deanery an important innovation. We hope to continue to build our community over the coming year.

PARISH REPORT

Our Sunday Mass and the coffee morning continue their double-act – the Mass developing spirituality, the coffee morning our friendships and teamwork. Many helpers contribute to the Mass and even more to the coffee morning.

Our Mass is supported by the cleaners, flower arrangers, greeters, Eucharistic Ministers, readers, altar servers, Children's Liturgy helpers, and the Music Group. After the Mass the collection has to be counted and banked - a mundane but essential task!

Our Parish Activities Group is now chaired by Geoff Dennis after Tom Culleton stood down after 27 years of valiant service – thank you Tom. With Lisa Radford as secretary and 12 helpers, the PAG runs the friendly, heart-warming Sunday coffee mornings for parishioners to chat and catch up with one another, building the parish family while raising funds. Money from the 1st & 3rd Sundays of the month is for the PAG; the 2nd Sunday is for the Liz Nightingale fund; the 4th Sunday for the Parish and the 5th Sunday supports a chosen charity.

Over the year the PAG has paid out over £2,000 for various social activities and charities, included almost £1,000 to the Parish. We all look forward to the Christmas Coffee morning, a beano with mince pies and sherry. Many thanks to all who put in so much effort to the PAG.

Our Children's Liturgy Group, coordinated by Lisa Radford, welcomes mums and dads who would like to take part in this vital work of preparing the next generation in the understanding of the faith. The children learn to apply the teachings of Christ and consider others. Recently the children worked on the theme of the harvest, and shortly we will start preparing the Christmas vigil Mass. The children love getting involved, while developing their faith. Thanks to all the members who help with the sessions and their preparation. We also recognize the help given by Sonia Garcia, who has moved with her family back to her native Spain.

From the well-spring of our Mass come many other works; the support for charities - CAFOD, Faith in Families, retired clergy. Hall bookings and Finance have to be managed, Buildings and gardens are kept in good order all involving many volunteers. Our scrap drive raises useful cash while providing a handy facility for parishioners.

Funds raised for retired clergy £10,279.95, 40% of our target.

Our prayer Group says the ring rosary, although members get no younger and may struggle to attend.

Our attendance with a single Sunday Mass has stabilized at an average of 115.

Our buildings are in good order, warm and comfortable. Our Hall is more attractive, so earning ~£7k towards Parish funds last year. Of course wear and tear is increased so we need more maintenance! Don't forget that the Hall and the Meeting room are available for hire, with a bar if required.

Some improvements to the buildings have been carried out, notably the new work sacristy and side door. There is a very slow drain from the new sink unit, due to deterioration of the soak-away drain. There is little that we can do about it in the short term.

By the time this meeting takes place we will be committing ourselves to the biggest expenditure for a long time; the roof is about to be renewed. This work is essential to prevent future damage to the interior. After careful consideration, and thanks to the efforts of our parishioners, the work is affordable. Nevertheless we would ask for any donations possible. Next we would like to rework the very old and tired toilets. The gentlemen have a difficult job using their cubicle, as the door comes within inches of the toilet – far from easy access. It is hoped that we can include a new 'ambulatory accessible' cubicle with nappy changing; full accessibility isn't possible in the space available.

Obviously our buildings need ongoing maintenance, and there will be significant items of expenditure from time to time. From our knowledge of the state of the estate, we have attempted to list major items that might possibly arise in the longer term, with estimates as to dates and costs:

1) Church

- a) Side windows – repair work has found rot in some sills. Estimate £8k within 5 years.
- b) Carpet must be 25 years old now, can't last for ever. Expensive!
- c) Use of former sacristy – Music Group or servers' vestry? £2k within 2 years
- d) Organ alcove – consider alternative use – useless for sound as it's a box to prevent sound travelling to/from the body of the Church.
- e) Main external doors - £1.5k?
- f) Redecorate - £250 within the next 5 years.

2) Hall

- a) Toilets £5-10k, spring/summer 2015
- b) Ceiling and lighting - existing ceiling dirty and noisy
- c) Hall-Meeting room doors - £3k
- d) Main doors - £1.5k

- 3) Car park
 - a) Renew markings -£300 early 2015
 - b) Extra parking spaces – expensive!

The above work is overseen by the Parish Pastoral Council and the Finance Committee; we also liaise with the deanery Council and of course the PPC works closely with the St. Albans PPC to foster closer cooperation.

PARISH HONOURS LIST

Group or Activity	Contact
Parish Pastoral Council	<i>To be ratified at AGM</i>
Finance Committee	<i>Margot Madin, Ed Woodward, & Frank Dillon</i>
Derby Deanery Pastoral Council	<i>Maureen Hughes</i>
Eucharistic Ministers	<i>Peter Rochford</i>
Rotas for Cleaners, Flowers & Readers	<i>Peter Rochford</i>
Altar Servers	<i>Ian Chater</i>
Children's Liturgy	<i>Lisa Radford</i>
Music Group	<i>Mike Gregory & Tony Heron</i>
Hall & Meeting Room Bookings	<i>Ian Chater</i>
Parish Activities Group	<i>Geoff Dennis & Lisa Radford</i>
Representative for Retired Priests' Appeal	<i>Geoff Dennis</i>
Greeters	<i>Mary Chater & Domini Gregory</i>
Cash Counters	<i>Ken Reeves</i>
Catechists	<i>Ann Crean</i>
Buildings Group	<i>Terry McMenamin</i>
Prayer Group	<i>Paddy Hayden</i>
Little Red Box 'Missio'	<i>Tony Gregory</i>
Faith in Families (was Catholic Children's Society)	<i>Mary Chater</i>
CAFOD	<i>Tim & Jane Shepherd</i>
Catholic Clothing Guild	<i>Teresa Birkin</i>
Presbytery gardens	<i>Ian Chater</i>
Church gardens	<i>Steve Hemsall</i>
Scrap metal drive	<i>Ian Chater/Joe Rudski</i>

Many more people contribute time and effort to the Parish, and we thank them all both for their direct efforts and for the spirit of community that comes from their teamwork.

We also recognise that parishioners are active in many other good causes not part of our parish.

Profit & Loss Standard

April 2013 through March 2014

	Apr '13 - Mar 14	Apr '12 - Mar 13
Ordinary Income/Expense		
Income		
Donations & Stole fees	4,540.80	2,465.95
Fundraising	1,972.23	1,752.40
Gift Aid Payment	3,556.00	3,479.73
Hall Hire	6,904.00	4,713.47
Offertory Collections	24,477.90	22,622.98
Repository Income	790.70	958.20
Restricted Income	855.10	837.83
Sundries Income	0.00	1,254.20
Total Income	43,096.73	38,084.76
Expense		
Bank Service Charges	262.50	231.77
Capital Expenditure	0.00	5,112.00
Church & Hall expenses	9,856.46	5,918.30
Diocesan quota paid	5,664.00	5,532.00
Foods & drinks	2,209.93	2,159.39
House & Household C...	2,242.32	1,644.67
Insurance	982.13	906.72
Office expenses	1,408.50	1,593.30
Payment to clergy	7,438.55	7,355.25
Restricted Expenses	855.10	837.83
Sundries	470.85	670.00
Travel expenses	1,103.65	423.85
Utilities	4,880.39	4,997.10
Total Expense	37,374.38	37,382.18
Net Ordinary Income	5,722.35	702.58
Profit for the Year	5,722.35	702.58

UK Balance Sheet - Standard

As at 31 March 2014

	31 Mar 14
ASSETS	
Current Assets	
Cash at bank and in hand	
Business charge card	-0.67
nrcdt Set off account	22,102.70
Petty cash	38.51
St Hugh's No1	7,306.27
Total Cash at bank and in hand	29,446.81
Total Current Assets	29,446.81
NET CURRENT ASSETS	29,446.81
TOTAL ASSETS LESS CURRENT LIA...	29,446.81
NET ASSETS	29,446.81
Capital and Reserves	
Opening Bal Equity	10,507.87
Retained Earnings	13,514.09
Profit for the Year	5,424.85
Shareholder funds	29,446.81